



## **Sierra Nevada Conservancy Contracting Opportunity**

The Sierra Nevada Conservancy is a state agency with a mission to initiate, encourage, and support efforts that improve the environmental, economic and the social well-being of the Sierra Nevada Region, its communities, and the citizens of California. The Conservancy is currently in need of technical assistance within its program areas and project development and management support in its Mt. Whitney Area, particularly within the southern Sierra from Amador and Alpine counties to Kern and Inyo counties. The consultant will be based in the SNC Mariposa office; however there is flexibility relative to telecommuting from another location in the area.

The consultant is needed on a full-time basis to provide technical assistance to develop and manage projects. This involves working with partners to develop project ideas, review applications, conduct project site reviews, and conduct day-to-day project management tasks.

The position will provide support to staff and Conservancy partners to support project implementation. The consultant must have direct experience with and working knowledge of at least two of the Conservancy's program goals. The Conservancy's program goals are as follows:

- provide increased opportunity for tourism and recreation in the Region;
- protect, conserve and restore the Region's physical, cultural, archaeological, historical and living resources;
- aid in the preservation of working landscapes;
- reduce the risk of natural disasters, such as wildfire;
- protect and improve water and air quality;
- assist the regional economy; and
- enhance public use and enjoyment of lands owned by the public.

Responsibilities include but are not limited to the following: Provide technical assistance to Conservancy staff, local partners and organizations. Assist staff and partners by connecting them to pertinent resources. Prepare PowerPoint presentations about the Conservancy and its programs and present in public forums. Review technical plans, reports and other deliverables to ensure they meet requirements. Keep up-to-date with current issues throughout the Sierra Nevada Region and, in particular, the southern region. Identify organizations to work with to help fulfill the mission of the organization. Review and approve work plans, project budgets, and project invoices. Organize and maintain data and records. Conduct special assignments as needed.

Consultant must be flexible, have grant and/or contract management experience, be proficient in all Microsoft Office platforms, have excellent communication skills and a positive attitude. This position will likely entail travel throughout the Sierra Nevada Region and frequent travel in the southern area.

Compensation will be determined based on experience.

Submit your resume to Kim Carr via mail or email by **September 19th**.

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